TENNILLE KEWLEY-ALEXIS #9 Victoria Street, St. Joseph Home: 6634516 Cell: 3415859 [tt\_kewley@yahoo.com](mailto:tt_kewley@yahoo.com)

**PERSONAL SUMMARY**

I am an organized independent worker who thrives in a team oriented environment. I am a fast learner and strong communicator. Some other qualities I possess are:

·Dependable

· Reliable

· People oriented

**Work history**

* **Sales clerk at Karishma fashions Golden doors Port of Spain** October 1998 –March 2002

-Selected the correct products based on customer needs, product specifications and applicable regulations.

-Created sales contacts with on and off premise accounts.

* **Assistant teacher at A brighter Tomorrow Prep, Elizabeth Dick, Mt. Hope** October 2007- November 2009

-Established a safe play environment for the children.

- Monitored students' educational progress with individual charts and files.

- Assisted and supervised children throughout the entire school day.

- Established daily routines that were easy for the children to follow.

* **Bakery assistant at Massy Stores Trincity**

November 2014 to February 2015

-Assisted in preparing pastries

-Showcased pastries for sale

-Helped in the preparation and bagging of bread

-Assisted in decorating cakes for sale

**Education**

Ø University of Trinidad and Tobago, WRIGHTSON ROAD PORT OF SPAIN GED: June 2010 –September 2011

Ø St. Augustine Senior Secondary, WARREN STREET, ST AUGUSTINE High School diploma: 1995 - 1997

**QUALIFICATIONS/ Certification**

Biology

English A

English B

Social Studies